



Universidad de

los Andes



**RELACIONES
INTERNACIONALES**

REQUEST FOR SHORT-TERM PROGRAM

Universidad de los Andes | Santiago, Chile

Basic information:

Program Name			
Visiting University			
Duration of the program			
Program description			
Program objectives			
Courses			
Start date	(DD/MM/YYYY)	End date	(DD/MM/YYYY)
Weekly agenda (for example, from Monday to Thursday)			
Language			
Total Contact Hours			
Brief Agenda			
Schedule of a regular day (For example from 9.00 a.m. to 12.00 p.m.)			
Student coordinator	<i>All UANDES International programs have a Student Coordinator fully dedicated to the program. In our experience this person is extremely useful because can guide international students and help UANDES and the host university in the daily agenda.</i>		
N° of classrooms needed	1		



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Academic arrangement:

Program coordinators from visiting University	
N° of Professors from visiting university	
N° of lectures imparted by your University	
Will you be needing any UANDES professors?	
N° of UANDES lectures <i>(If you would like to have UANDES professors)</i>	
Contact hours for each UANDES lecture <i>(If you would like to have UANDES professors)</i>	

Participants:

N° students from visiting University	
Type of student <i>(For example: undergraduate etc.)</i>	
Do you want to have UANDES students in the program? How many?	



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Optional services:

Spanish course needed?	Yes _____	No _____	<i>UANDES comments: We usually deliver in our programs two 2-hours sessions of Spanish per week. Level customized according to the participants.</i>
Would you like to have cultural Trips?	Yes _____	No _____	<i>UANDES comments: We can be in charge of the cultural trips, arrange and coordinate them.</i>
How many cultural trips?			<i>UANDES comments: We suggest one cultural day per week of 4 contact</i>
Would you like us to hire private transportation? (buses)	Yes _____	No _____	<i>UANDES comments: We can arrange private buses for all the activities, like Hotel – UANDES – Hotel, UANDES – field trips, etc.</i>
Public transport assistance?	Yes _____	No _____	<i>UANDES comments: We can arrange buying the transports cards for each student.</i>
Would you like us to provide Accommodation?	Yes _____	No _____	<i>UANDES comments: We can provide accommodations for the all group in a Hostel (all together) or if you prefer, separated with homestay with families.</i>
	If you are interested, please comment about the type of accommodation you would like to have more information of:		
Would you like us to provide lunch?	Yes _____	No _____	<i>UANDES comments: You can take meals in the university cafeteria. We can include this service in the budget and make us responsible of this service.</i>
Would you like to have On-Campus activities? (Campus tour, Visit to the Teaching hospital etc.)	Yes _____	No _____	<i>UANDES comments: Usually we offer some activities that allow students know and take advantage of the University Campus.</i>



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Do you need a Certificate?	Yes _____	No _____	<i>UANDES comments: We can provide a diploma or certificate with all the program's information.</i>
Arrival assistance?	Yes _____	No _____	<i>UANDES comments: We can organize the transportation for the students from and to the airport.</i>
Would you need to use any of the UANDES sports facilities? (two soccer fields and the gym)	Yes _____	No _____	
Would you like us to provide extra sports facilities?			

Contacts:

UANDES contact	Rafaela De Grazia, Head of International Programs: rdgrazia@uandes.cl
Foreing University contact	